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|  |  | Muhammad **Tauseef** Zamir S/O Muhammad Zamir-ud-Din  **Accountant in students inn college**  DOB 10th June, 1984 |
| oBJECTIVE To serve in progressive organization offering job satisfaction a challenging work environment and vast opportunity for easiest development base purely upon achievement and result. To build team and to lead them is my passion. CONTACT PHONE:  00923360687733  EMAIL:  Tauseef.zamir@gmail.com Adress House # 80/A, St # 5, Rahim town, Faisalabad CNIC 33100-5533606-9 |  | EDUCATIONACCA(2nd Stage) ContinuePIPFA(Qualified)TIPS College Faisalabad in 2010M.ComG.C University of Faisalabad.In 2006-2008, securing 3.16/4 CGPA.B.ComUniversity of Agriculture, Faisalabad in 2005 securing 869/1500 marksI.COMShiblee College of Commerce, Faisalabad in 2003 securing 621/1100 marksMatricF.R. Boys High School, Faisalabad. WORK EXPERIENCE  **STUDENT IN COLLEGE Accountant**  1ST JULY 2017To Date  Fee Collection.  Petty Cash Book maintained.  Salary Sheet, Monthly Financial Statement  **DALDA FOODS DSR**  Jan 2016 till JUNE 2017  Distribution sales officer. Meeting day to day targets and building team  **BANK ALFALAH (BUSINESS BRANCH) DISTRICT COORDINATOR**  JUN 2012 till MAY 2015  Communication with head office, submitting reports, issuing of BDC Cards, Re-addressing complaints regarding BDC Cards and Financial issue, and maintain record of BISP Project Chiniot  **LECTURER CUM ACCOUNTANT M.A JINNAH GROUP OF COLLEGES**  SEP 2008 till MAY 2012  Taught 4 years to I.Com, B.Com Classes. (Financial & Advance Accounts)  **SADAQAT TEXTILES LIMITED ASSISTANT ACCOUNTS OFFICER**  Sep 2005 till AUG 2006  duties were to maintain Accounts, Bank Reconciliation, and Financial Statements **SKILLS** |

**SELF-INITIATED EXPERIENCES (BUSINESS ORIENTED)**

* Audit and Stock Taking experience in HaiderBheimJi& Co. Charted Accountant, Faisalabad.
* Managed Academy in Jinnah Colony for 2 Years.