To,

HR Head

Euro Oil,

Lahore.

Subject: **APPLICATION FOR THE POST OF “Territory Manager”**

Dear Sir,

I am writing this letter for above stated position in subject line.

I graduated (B.com) in 1998 and start searching job, and started my job in 2000 as an accountant and in 2015 I was Manager Finance and Accounts. From 2016 I switched my job as Sr. Manager Business Development and Marketing Manager in outdoor advertising agency and successfully achieved my targets.

In 2015 I started MBA (Executive) and completed in 2017 from superior college to enhance my skillset.

With over 17+ years of professional experience in Finance & accounting, I have developed a high level of proficiency in all aspects of General Accounting, Internal Audit as well as Financial accounting knowledge and expertise. I have hands-on knowledge and experience in Auditing, budgeting, forecasting, variance analysis, financial reporting, and product/divisional profitability analysis. I am responsible for ensuring stakeholders are aware of their financial position on an ongoing basis and have all the information necessary to make meaningful financial decisions. This experience has been invaluable in allowing me to develop my financial and accounting expertise, as well as my management skills.

I pride myself on my highly developed communication skills and ability to build effective relationships across the business. I have a strong ability to lead teams as well as highly developed skills in detailed analysis and problem-solving, and I am keen to make the most of these abilities in my role.

As Business development Manager, I have developed a high level of proficiency in all aspects of sales and business development.

Currently I am willing to join an organization where I utilize all my expertise in sales and business development field in an innovation way.

Currently I do not have an automobile as well.

I believe I would be a great fit for this role and could make a valuable contribution to your organization. My resume is attached and I look forward to being able to discuss the position with you further.

Thanking You

Muhammad Aslam